



# INTERNATIONAL SCHOOL OF CORDOBA

5, Press Avenue, Crown Mines, 2025

011 837 8684 / 081 476 8384 (cell + whatsapp)

E-mail: [office@iscordoba.co.za](mailto:office@iscordoba.co.za) / Website: [www.cordoba.co.za](http://www.cordoba.co.za)

## SCHOOL GUIDE 2020

Dear Parent

Thank you for choosing our school for the educational needs of your child. Please find herewith important information regarding the school.

### SCHOOL READINESS CHECKLIST

ITEM	TICK
1. SUBMIT ALL DOCUMENTATION FOR REGISTRATION	
2. DOWNLOAD D6	
3. PURCHASE STATIONERY	
4. PURCHASE TEXBOOKS	
5. PURCHASE UNIFORM	
6. ARRANGE TRANSPORT	

### SCHOOL TERMS & HOLIDAYS 2020

	SCHOOL OPENS	SCHOOL CLOSES
TERM 1	15 JAN	20 MAR
TERM 2	31 MAR	12 JUN
TERM 3	07 JUL	18 SEP
TERM 4	29 SEP	02 DEC

21 March Human Rights Day  
13 April Family Day  
1 May Worker's Day  
9 August National Women's Day  
24 Sept Heritage Day

10 April Good Friday  
27 April Freedom Day  
16 June Youth Day  
10 August Public Holiday  
16 Dec Day of Reconciliation





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School starts at 07:30 and ends at 14:45 for all grades. On Friday, school dismisses at 12:15.

Times for Grade 000 and 00 will be communicated to you by the class teacher.

Aftercare ends at 16:30. Please pick up learners before 16:30. Account for traffic, etc. as the school will not be held responsible for learners thereafter.

## CURRICULUM

The International School of Cordoba utilises the national CAPS (Curriculum and Assessment Policy Statement) curriculum. The curriculum culminates in the Grade 12 NSC (National Senior Certificate) examination. A bachelors pass in the NSC exam allows entry into a tertiary institute (university) to pursue a bachelor's degree.

The breakdown of the curriculum is as follows:

SUBJECT	Grades R to 3	Grades 4 to 6	Grades 7 to 9	Grades 10 to 12
ENGLISH HOME LANGUAGE	✓	✓	✓	✓
AFRIKAANS FIRST ADDITIONAL LANGUAGE	✓	✓	✓	✓
MATHS	✓	✓	✓	✓
LIFE ORIENTATION			✓	✓
LIFE SKILLS	✓	✓		
SOCIAL SCIENCES (HISTORY & GEOGRAPHY)		✓	✓	
NATURAL SCIENCES		✓	✓	
CREATIVE ARTS			✓	
TECHNOLOGY			✓	
ECONOMIC AND MANAGEMENT SCIENCES			✓	
HISTORY				<i>Elective</i>
BUSINESS STUDIES				<i>Elective</i>
MATHS LITERACY				<i>Elective</i>
LIFE SCIENCES				<i>Elective</i>
PHYSICAL SCIENCES				<i>Elective</i>

For Grades 10 to 12, learners must choose three electives. Subject choices are dependent on learner demand and feasibility. For more information regarding each subject, you may inquire with the relevant educator.

The school also offers a full Madressa class that uses a combination of the Jamiat and LMA syllabi.





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## EXAMS AND RESULTS

Learners attain results based on the following:

SUBJECT	School Based Assessment	End of Year Exam	End of Year Final Result
Grades R to 3	100%	0%	100%
Grades 4 to 6	75%	25%	100%
Grades 7 to 9	40%	60%	100%
Grades 10 to 12	25%	75%	100%

School Based Assessments (SBA) differ from subject to subject and are given to learners during the term. An example of this is in English. Learners are given a speech, an essay, etc. Each of these contribute towards the SBA. Other subjects may require projects, posters, research, physical activities, etc. These are generally very easy marks to obtain as learners have time to complete them and if submitted before the due date, learners are afforded an opportunity to redo the SBA. Maintaining discipline regarding SBA's will ensure an easy matric and makes it much easier to obtain 7 A's.

## COMMUNICATION

The school uses the D6 communicator tool as the official channel of communication with parents. For computers, the tool may be downloaded here:

<https://d6.co.za/education/downloads/>

Select the country and then search for International School of Cordoba.

However, the app on a smartphone is more efficient as the updates are instantaneous. The app supports both the Play store and the Apple iStore. Merely search for it in the store.

Please note that this is the official channel of communication from the school. In certain cases, traditional paper circulars are sent. Please do not accept verbal communication from learners without verifying with the school.





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## PARENT VISITATION

Parents are always welcomed to visit our school to discuss any matter of relevance pertaining to your child. However, an appointment must be made via the school secretary via email at [office@iscordoba.co.za](mailto:office@iscordoba.co.za)

Appointments are generally given during the registration period, break times, or extra-curricular periods in order to minimise the impact on teaching times.

The standard protocol for visits is as follows. Only in the case of emergencies will this procedure be overlooked.

1. The parent first meets with the teacher.
2. Should the matter need to be escalated, the Head of Department then intervenes.
3. Should the matter still need to be escalated further, the matter is referred to the Principal.

## LEARNER ABSENTEEISM AND PUNCTUALITY

Learners are encouraged to come to school early and regularly. Often children complain that they are late or absent because of their parents! Let us set a good example for our children.

In cases where learners are absent, please email or whatsapp the school with a reason for the absenteeism. Please send a note to school that is signed by you with a contactable number. These notes are attached to the learners file. There are instances where parents think children are at school and the school thinks that the child is at home but the child is at neither of the places! Let's work together to ensure the safety of our children.

Where learners need to leave early please communicate directly with the school via telephone, email, sms, whatsapp, etc. Kindly advise the school who will be picking the learner up. Please include their ID/Passport number. The school may require the person picking up the learner to produce their ID/Passport to verify their identity.

Where the school is suspicious regarding the early pick up of any learner, the school reserves the right to withhold the learner until the parent/guardian picks up the learner.





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## CODE OF CONDUCT

The International School of Cordoba espouses a learner Code of Conduct (CoC) that needs to be adhered to. The CoC is available for download on the D6 platform under Resources. The CoC ensures a disciplined and orderly school environment.

Where the CoC is contravened, the Demerit Chart will apply with the relative disciplinary actions that range anywhere from counselling to expulsion. The Demerit Chart is also available for download on the D6 platform under Resources.

## LOST AND FOUND

We urge all parents to clearly mark and label all items and clothing. Children often misplace their items. Any item that reaches the school 'Lost and Found' repository attracts a fee of R5 when returned back to the learner/parent.

## UNIFORM

Learners must adorn the school uniform at all times at school. No deviation from the uniform will be allowed. The school reserves the right to confiscate any clothing, items, jewellery, etc. that are not in line with the school uniform dress code.

At minimum we advise buying two sets of uniform, one school tracksuit, one blazer and one plain grey jersey.

## STATIONERY & TEXTBOOKS

Stationery lists and Textbooks lists are available on the D6 platform under Resources.

## FINAL WORDS

Our Vision and goal is to capacitate every learner with the blazing passion to be the Best that they can be. We live in challenging times and the provision of a safe, harmonious and productive environment for our learners is essential to us. Thank you for affording us the opportunity to craft your child into the Best that he/she can be.

Yours in Education



TODAY'S LEARNERS, TOMORROW'S LEADERS





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Mr. Samuel Mavu

*Principal*

*International School of Cordoba*



TODAY'S LEARNERS, TOMORROW'S LEADERS

